

AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: January 17, 2024

Final Decision Date Deadline: January 17, 2024

STATEMENT OF THE ISSUE: At the September 20, 2023, Regular Meeting of the Richmond Rent Board, staff presented options and costs to recognize the service of past Board members. Among the options presented by staff were Proclamations/Resolutions, individual plaques, and perpetual plaques (displaying all past Board members names and service term). After discussion, the Board directed staff to come back to the October 18, 2023, Regular Meeting of the Rent Board with a draft proclamation template and the specific (quoted) cost of a 60-name perpetual plaque made of walnut. At the October 18, 2023, Board meeting, the Board approved a policy honoring past Board members through a Resolution, Proclamations for each past Board member, and a perpetual plaque housed at the Rent Program office made of maple with the names and terms of those past Board members. At the December 20, 2023, meeting the Board authorized a new Budget line-item titled Recognition / Awards and the transfer of \$300 from the Miscellaneous (400322) to the new line item. Staff have prepared a Proposed Resolution 24.01 and a final template (language) for the Proclamation of Appreciation for Board approval. At the January 17, 2023, Regular Meeting of the Rent Board, staff prepared the Proposed Resolution 24.01 to honor past Board members and the and Proposed Final Proclamation of Appreciation template.

INDICATE APPROPRIATE BODY

- | | | | | |
|---|---|--|--|---|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Redevelopment Agency | <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Surplus Property Authority | <input type="checkbox"/> Joint Powers Financing Authority |
| <input type="checkbox"/> Finance Standing Committee | <input type="checkbox"/> Public Safety Public Services Standing Committee | <input type="checkbox"/> Local Reuse Authority | <input checked="" type="checkbox"/> Other: <u>Rent Board</u> | |

ITEM

- | | | |
|---|--|---------------------------------|
| <input type="checkbox"/> Presentation/Proclamation/Commendation (3-Minute Time Limit) | | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Regulation | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Contract/Agreement | <input checked="" type="checkbox"/> Rent Board As Whole | |
| <input type="checkbox"/> Grant Application/Acceptance | <input type="checkbox"/> Claims Filed Against City of Richmond | |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Video/PowerPoint Presentation (contact KCRT @ 620.6759) | |

RECOMMENDED ACTION: APPROVE Rent Board Resolution 24.01 which creates the Rent Board's policy for honoring past Board members. APPROVE the Proposed Final Proclamation of Appreciation template honoring the service of past Board members. - (Nicolas Traylor, 510-620-6564).

AGENDA ITEM NO:

G-1.

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AGENDA REPORT

DATE: January 17, 2024
TO: Chair Cantor and Members of the Rent Board
FROM: Nicolas Traylor, Executive Director
SUBJECT: Resolution to Honor Past Board Members

STATEMENT OF THE ISSUE:

At the September 20, 2023, Regular Meeting of the Richmond Rent Board, staff presented options and costs to recognize the service of past Board members. Among the options presented by staff were Proclamations/Resolutions, individual plaques, and perpetual plaques (displaying all past Board members names and service term). After discussion, the Board directed staff to come back to the October 18, 2023, Regular Meeting of the Rent Board with a draft proclamation template and the specific (quoted) cost of a 60-name perpetual plaque made of walnut. At the October 18, 2023, Board meeting, the Board approved a policy honoring past Board members through a Resolution, Proclamations for each past Board member, and a perpetual plaque housed at the Rent Program office made of maple with the names and terms of those past Board members. At the December 20, 2023, meeting the Board authorized a new Budget line-item titled Recognition/Awards and the transfer of \$300 from the Miscellaneous (400322) to the new line item. Staff have prepared a Proposed Resolution 24.01 and a final template (language) for the Proclamation of Appreciation for Board approval. At the January 17, 2023, Regular Meeting of the Rent Board, staff prepared the Proposed Resolution 24.01 to honor past Board members and the and Proposed Final Proclamation of Appreciation template.

RECOMMENDED ACTION:

APPROVE Rent Board Resolution 24.01 which creates the Rent Board's policy for honoring past Board members. **APPROVE** the Proposed Final Proclamation of Appreciation template honoring the service of past Board members.

FISCAL IMPACT:

There is no fiscal impact related to this item.

DISCUSSION:

Proposed Resolution 24.01

Proposed Resolution 24.01 will honor past Rent Board members and establishes:

1. Each Rent Board member shall receive a Proclamation of Appreciation at the end of their service.
2. At the end of each Rent Board members' service, their name and term shall be placed on a perpetual plaque (location of the Rent Board's choosing) at an area for public viewing.

Final Proclamation of Appreciation Template (i.e. language and design)

Attachment 2 is the Final Proclamation of Appreciation template, including the standard language to recognize past Rent Board Members as follows:

***WHEREAS**, the Fair Rent Just Cause for Eviction and Homeowner Protection Ordinance (Richmond Rent Ordinance) was adopted by Richmond voters on November 8, 2016, to promote neighborhood and community stability, healthy housing, and affordability for Richmond tenants through the regulating of those Landlord/Tenant matters that reasonably relate to rents and evictions, while maintaining a Landlord's right to a fair return; and*

***WHEREAS**, **Board Member Name**]... served on the five-member Richmond Rent Board between 202X-202X (mention if they acted as Vice Chair or Chair) to govern the Richmond Rent Program and effectuate the purpose of the Richmond Rent Ordinance by establishing Rent Board Policy and Regulations; and*

***WHEREAS**, **Board Member Name**]... was instrumental in successfully developing a public agency, the Richmond Rent Program. The agency administers and enforces the first new voter-approved rent control initiative in the San Francisco Bay Area in over 30 years at the time of its passage; and*

***WHEREAS**, **Board Member Name**]’s... leadership and service is commendable, by expending extensive time reading and understanding a complex area of public policy, and participating in Regular and Special Rent Board meetings; and*

***WHEREAS**, **Board Member Name**]... was vital in directing staff, shaping public policy, and working in conjunction with staff to achieve the high functioning level of the Rent Program, and its consequent implementation of the Richmond Rent Ordinance; and*

***WHEREAS**, **Board Member Name**]’s... services rendered as a member of the Rent Board significantly contributed to the stabilization of the rental community in the City of Richmond.*

ITEM G-1

***NOW, THEREFORE, BE IT RESOLVED** that on _____, 2024, the City of Richmond Rent Board acknowledges [Prior Board Member Name]'s dedication and service to the Richmond Community.*

Next Steps

Staff will prepare individual proclamations of appreciation to the 10 past Board members to be included as an agenda item at an upcoming Board meeting. Past Board members will be invited to attend the Board meeting to receive their Proclamation of Appreciation personally (or send a representative) or instead choose to receive their Proclamation of Appreciation via US postal mail.

DOCUMENTS ATTACHED:

Attachment 1 - Resolution No. 24.01

Attachment 2 - Final Rent Board Proclamation of Appreciation Template (with standard language)

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CITY OF RICHMOND RENT BOARD RESOLUTION NO. 24-01

WHEREAS, on November 8, 2016, Richmond Residents passed ballot initiative Measure L, with 65.27% voting Yes, which established Rent control and Just Cause for Eviction within the City limits of Richmond; and

WHEREAS, Measure L encapsulates the edicts of Rent Control and Just Cause for Eviction within a voter-adopted Ordinance, called “The Richmond Fair Rent, Just Cause for Eviction and Homeowner Protection Ordinance,” and herein referred to as “Rent Ordinance”; and

WHEREAS, Measure L, among other things, created an independent agency and vested within that agency broad powers of administering and executing the provisions of the Rent Ordinance; and

WHEREAS, this independent agency is the Rent Board and its affiliated agent, the Rent Program; and

WHEREAS, the Rent Board is comprised of five (5) City of Richmond residents who are appointed by the Mayor and City Council; and

WHEREAS, Rent Board members “serve terms of two (2) years and may be reappointed for a total of four (4) full terms for a total of fewer than ten (10) years”; and

WHEREAS, service on the Rent Board requires extensive time spent in reading and understanding a complex and niche area of public policy, as well as participating in public meetings that often times last several hours; and

WHEREAS, Rent Board members—many of whom have full-time employment outside of the Rent Board— are volunteers who are not monetarily compensated for their time and effort spent serving the City of Richmond as Rent Board members; and

WHEREAS, given the time, effort, complexity, and lack of monetary compensation, it has been difficult to recruit an adequate number of community volunteers to serve on the Rent Board; and

WHEREAS, at its October 18, 2023, Rent Board meeting, the Rent Board found that service on the Rent Board is integral in ensuring that the Richmond Rent Ordinance is properly effectuated; and

WHEREAS, at its October 18, 2023, Rent Board meeting, the Rent Board found that since the inception of the Rent Program, Rent Board members played a vital role in directing staff, shaping policy, and working in conjunction with staff to achieve the current high functioning level of the Rent Program, and its consequent implementation of the Rent Ordinance; and

WHEREAS, at its October 18, 2023, Rent Board meeting, the Rent Board found that one of several ways to enhance recruitment efforts for Rent Board service is to recognize the invaluable contributions Rent Board members make when serving on the Rent Board; and

WHEREAS, at its October 18, 2023, Rent Board meeting, the Rent Board concluded the best form of recognition for Rent Board service is to provide Rent Board members a Proclamation of Appreciation and place the names of Rent Board members on a plaque to be hung in an area of public viewing;

NOW, THEREFORE, BE IT RESOLVED THAT:

THE CITY OF RICHMOND RENT BOARD DECLARES THE FOLLOWING:

1. Each Rent Board member to have ever served on the Rent Board shall receive a Proclamation Appreciation at the end of their service.
2. At the end of a Rent Board members' service, their name shall be placed on a plaque of the Rent Board's choosing and said plaque shall be hung in an area of public viewing.

Dated: January 17, 2024

Adopted by the Richmond Rent Board of the City of Richmond by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Cynthia Shaw, Rent Board Clerk

Chair

Approved as to form:

Rent Board General Counsel



PROCLAMATION

In appreciation to (Name Here)

- WHEREAS, the Fair Rent Just Cause for Eviction and Homeowner Protection Ordinance (Richmond Rent Ordinance) was adopted by Richmond voters on November 8, 2016, to promote neighborhood and community stability, healthy housing, and affordability for Richmond tenants through the regulating of those Landlord/Tenant matters that reasonably relate to rents and evictions, while maintaining a Landlord's right to a fair return; and
- WHEREAS, [Board Member Name]... served on the five-member Richmond Rent Board between 202X-202X (mention if they acted as Vice Chair or Chair) to govern the Richmond Rent Program and effectuate the purpose of the Richmond Rent Ordinance by establishing Rent Board Policy and Regulations; and
- WHEREAS, [Board Member Name]... was instrumental in successfully developing a public agency, the Richmond Rent Program. The agency administers and enforces the first new voter-approved rent control initiative in the San Francisco Bay Area in over 30 years at the time of its passage; and
- WHEREAS, [Board Member Name]'s... leadership and service is commendable, by expending extensive time reading and understanding a complex area of public policy, and participating in Regular and Special Rent Board meetings; and
- WHEREAS, [Board Member Name]... was vital in directing staff, shaping public policy, and working in conjunction with staff to achieve the high functioning level of the Rent Program, and its consequent implementation of the Richmond Rent Ordinance; and
- WHEREAS, [Board Member Name]'s... services rendered as a member of the Rent Board significantly contributed to the stabilization of the rental community in the City of Richmond.

NOW, THEREFORE, BE IT RESOLVED that on _____, 2024, the City of Richmond Rent Board acknowledges [Board Members Name]'s dedication and service to the Richmond Community.

SARA CANTOR
Chair of the
Richmond Rent Board

NICOLAS TRAYLOR
Executive Director
Richmond Rent Program



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