

AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: June 28, 2024

Final Decision Date Deadline: June 28, 2024

STATEMENT OF THE ISSUE: The minutes of the May 31, 2024, Special Meeting of the Richmond Rent Board require approval.

INDICATE APPROPRIATE BODY

- | | | | | |
|---|---|--|--|---|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Redevelopment Agency | <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Surplus Property Authority | <input type="checkbox"/> Joint Powers Financing Authority |
| <input type="checkbox"/> Finance Standing Committee | <input type="checkbox"/> Public Safety Public Services Standing Committee | <input type="checkbox"/> Local Reuse Authority | <input checked="" type="checkbox"/> Other: <u>Rent Board</u> | |

ITEM

- | | | |
|---|--|--|
| <input type="checkbox"/> Presentation/Proclamation/Commendation (3-Minute Time Limit) | | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Regulation | <input checked="" type="checkbox"/> Other: <u>CONSENT CALENDAR</u> |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Rent Board As Whole | |
| <input type="checkbox"/> Grant Application/Acceptance | <input type="checkbox"/> Claims Filed Against City of Richmond | |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Video/PowerPoint Presentation (contact KCRT @ 620.6759) | |

RECOMMENDED ACTION: APPROVE the minutes of the May 31, 2024, Special Meeting of the Richmond Rent Board – Rent Program (Cynthia Shaw 620-5552). ***This item was continued from the June 17, 2024, Regular Rent Board Meeting.***

AGENDA ITEM NO:

G-3.

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RICHMOND, CALIFORNIA, May 31, 2024

The Special Meeting of the Richmond Rent Board was called to order at 5:36 P.M.

PLEDGE TO THE FLAG

ROLL CALL

Board Members Present: Dockens, Espinoza, Hite, Vice Chair Guadalupe and Chair Cantor.

Staff Present: Executive Director Nicolas Traylor, Deputy Director Fred Tran, and Staff Attorney Palomar Sanchez.

Absent: General Counsel Charles Oshinuga.

STATEMENT OF CONFLICT OF INTEREST

None.

AGENDA REVIEW

None.

PUBLIC FORUM

None.

BUDGET

F-1. The matter to receive and review the revised Proposed Fiscal Year 2024-25 Rent Program Budget and corresponding fees and determine a date and time to hold a public hearing and publish an annual budget for Fiscal Year 2024-25 with corresponding fees for adoption consistent with Sections 11.100.060(n) and (l) of the Rent Ordinance was presented by Executive Director Nicolas Traylor. The presentation included a Statement of the issue, Fiscal Impact, Discussion regarding a draft of the Option 2 Budget proposal, Revisions to the Proposed Fiscal Year 2024-25 Budget, Charts for the Proposed Fiscal Year 2024-25 Rental Housing Fee, Conclusion, and Proposed Actions, and the Recommended Action. There were no public comments on this item. Discussion ensued. A motion by Board Member Hite and seconded

by Board Member Dockens. Board Members received and reviewed the revised Proposed Fiscal Year 2024-25 Rent Program Budget and corresponding fees and directed staff to hold a public hearing at the Regular Rent Board Meeting scheduled for Monday, June 17, 2024, at 5:30 P.M. and publish an annual budget for Fiscal Year 2024-25 with corresponding fees for adoption consistent with Sections 11.100.060(n) and (l) of the Rent Ordinance passed by the following vote: **Ayes:** Board Members Dockens, Espinoza, Hite, Vice Chair Guadalupe, Chair Cantor. **Noes:** None. **Abstentions:** None. **Absent:** None.

REPORTS OF OFFICERS

Board Member Dockens thanked staff for the excellent work and for the presentation.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:04 P.M.

Cynthia Shaw

Staff Clerk

(SEAL)

Approved:

Rent Board Chair