

# AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: September 18, 2024

Final Decision Date Deadline: September 18, 2024

**STATEMENT OF THE ISSUE:** The minutes of the August 21, 2024, Regular Meeting of the Richmond Rent Board require approval.

## INDICATE APPROPRIATE BODY

- |   |   |  |  |   |
|---|---|--|--|---|
| <input type="checkbox"/> City Council               | <input type="checkbox"/> Redevelopment Agency                             | <input type="checkbox"/> Housing Authority     | <input type="checkbox"/> Surplus Property Authority          | <input type="checkbox"/> Joint Powers Financing Authority |
| <input type="checkbox"/> Finance Standing Committee | <input type="checkbox"/> Public Safety Public Services Standing Committee | <input type="checkbox"/> Local Reuse Authority | <input checked="" type="checkbox"/> Other: <u>Rent Board</u> |   |

## ITEM

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Presentation/Proclamation/Commendation (3-Minute Time Limit) |  |  |
| <input type="checkbox"/> Public Hearing   | <input type="checkbox"/> Regulation  | <input checked="" type="checkbox"/> Other: <u>CONSENT CALENDAR</u> |
| <input type="checkbox"/> Contract/Agreement   | <input type="checkbox"/> Rent Board As Whole                                     |  |
| <input type="checkbox"/> Grant Application/Acceptance                                 | <input type="checkbox"/> Claims Filed Against City of Richmond                   |  |
| <input type="checkbox"/> Resolution   | <input type="checkbox"/> Video/PowerPoint Presentation (contact KCRT @ 620.6759) |  |

**RECOMMENDED ACTION:** APPROVE the minutes of the August 21, 2024, Regular Meeting of the Richmond Rent Board – Rent Program (Cynthia Shaw 620-5552).

AGENDA ITEM NO:

**F-1.**

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**RICHMOND, CALIFORNIA, August 21, 2024**

The Regular Meeting of the Richmond Rent Board was called to order at 5:40 P.M.

**PLEDGE TO THE FLAG**

**ROLL CALL**

**Board Members Present:** Dockens, Espinoza, Hite, and Chair Cantor.

**Staff Present:** Executive Director Nicolas Traylor, Deputy Director Fred Tran, and General Counsel Charles Oshinuga.

**Absent:** None.

**STATEMENT OF CONFLICT OF INTEREST**

None.

**AGENDA REVIEW**

None.

**PUBLIC FORUM**

Cordell Hindler invited the Board and staff to attend several events in October, including the Contra Costa Mayors Conference hosted by the City of Richmond (location to be determined), the Richmond Chamber of Commerce's 100th anniversary Gala at Riggers Loft in Point Richmond, and the Rosie the Riveter Annual Gala at the Salesian Boys and Girls Club in San Pablo. He also mentioned that during the last Rent Board meeting in June, some public speakers spoke too quickly, making translation (interpretations) difficult. He suggested that speakers slow down, keep comments brief, and remain respectful to assist the interpreter.

**RENT BOARD CONSENT CALENDAR**

On motion from Board Member Hite, seconded by Board Member Espinoza, the Item(s) marked with an (\*) were approved unanimously.

**\*F-1.** Approve the minutes of the June 28, 2024, Special Meeting of the Richmond Rent Board.

**\*F-2.** Receive letters from community members regarding the Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance, RMC 11.100.

**\*F-3.** Receive the Fiscal Year 2024-25 Monthly Activity Report through July 2024.

**\*F-4.** Receive the Rent Program FY 2024-25 Monthly Revenue and Expenditure Report through July 2024.

**REPORTS OF OFFICERS**

Executive Director Nicolas Traylor reported that he has no reports.

Chair Cantor requested confirmation of the date and time for the next Rent Board Meeting held in September. Rent Board Clerk Cynthia Shaw confirmed the next meeting would be held on September 18th at 5:30 PM.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 5:47 P.M.

Cynthia Shaw  
Staff Clerk

(SEAL)

Approved:

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Rent Board Chair