



# Richmond Fire Department

## Fire Prevention Services Division

440 Civic Center Plaza · Richmond, CA 94804 · Phone (510) 307-8037 · Fax (510) 307-8048



### FIRE PERMIT APPLICATION

**REQUIRES A PDF COPY – INCLUDING ANY RESUBMITTALS**

Plans must be submitted by email at:  
Fireprevention@ci.richmond.ca.us

**EXPEDITE:** \_\_\_\_\_  
Add'l minimum of \$836.00 charged

**JOB SITE ADDRESS:** \_\_\_\_\_

**PERMIT NUMBER:** \_\_\_\_\_

**PROPERTY OWNER:** \_\_\_\_\_

**City Of Richmond**  
**Business License #:** \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone/Fax: \_\_\_\_\_

**Type of Construction:** \_\_\_\_\_

**CONTRACTOR:** \_\_\_\_\_

**Number of Risers:** \_\_\_\_\_

License #: \_\_\_\_\_

**Number Devices/Heads:** \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone/Fax: \_\_\_\_\_

**Number of Stories** \_\_\_\_\_

**Number of Units** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_

**New/Altered Square Ft** \_\_\_\_\_

Email: \_\_\_\_\_

Phone/Fax: \_\_\_\_\_

**Total Square Ft** \_\_\_\_\_

**CALL THE FIRE PREVENTION DIVISION TO SCHEDULE AN INSPECTION: (510) 307-8037**

#### Type of Work (Check One)

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Building Construction    | <input type="checkbox"/> Fire Protection Systems  | <input type="checkbox"/> Flammable Liquid         |
| <input type="checkbox"/> Water Supply             | <input type="checkbox"/> Fire Alarm System        | <input type="checkbox"/> Combustible Liquid       |
| <input type="checkbox"/> Special Hazards          | <input type="checkbox"/> High Pile / Rack Storage | <input type="checkbox"/> Compressed Gas system    |
| <input type="checkbox"/> Miscellaneous Submittals | <input type="checkbox"/> Subdivision Plans        | <input type="checkbox"/> Above / Underground Tank |

#### Description of Work

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**\*\*\*\*\* DEPARTMENT USE ONLY \*\*\*\*\***

**DATE:** \_\_\_\_\_ **PERMIT TECH:** \_\_\_\_\_ **FIRE CODE(S):** \_\_\_\_\_ **FEE: \$** \_\_\_\_\_