

AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: February 19, 2025

Final Decision Date Deadline: February 19, 2025

STATEMENT OF THE ISSUE: The minutes of the December 12, 2024, Special Meeting of the Richmond Rent Board require approval.

INDICATE APPROPRIATE BODY

- | | | | | |
|---|---|--|--|---|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Redevelopment Agency | <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Surplus Property Authority | <input type="checkbox"/> Joint Powers Financing Authority |
| <input type="checkbox"/> Finance Standing Committee | <input type="checkbox"/> Public Safety Public Services Standing Committee | <input type="checkbox"/> Local Reuse Authority | <input checked="" type="checkbox"/> Other: <u>Rent Board</u> | |

ITEM

- | | | |
|---|--|--|
| <input type="checkbox"/> Presentation/Proclamation/Commendation (3-Minute Time Limit) | | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Regulation | <input checked="" type="checkbox"/> Other: <u>CONSENT CALENDAR</u> |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Rent Board As Whole | |
| <input type="checkbox"/> Grant Application/Acceptance | <input type="checkbox"/> Claims Filed Against City of Richmond | |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Video/PowerPoint Presentation (contact KCRT @ 620.6759) | |

RECOMMENDED ACTION: APPROVE the minutes of the December 12, 2024, Special Meeting of the Richmond Rent Board – Rent Program (Cynthia Shaw 620-5552). *This item was continued from the January 15, Regular Rent Board Meeting.*

AGENDA ITEM NO:

F-2.

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RICHMOND, CALIFORNIA, December 12, 2024

The Open Session to Hear Public Comments before Closed Session was called to order at 5:07 PM.

ROLL CALL

Board Members Present: Dockens, Espinoza, Hite, and Chair Cantor.

Staff Present: Executive Director Nicolas Traylor, Deputy Director Fred Tran, and General Counsel Charles Oshinuga.

Absent: None.

PUBLIC COMMENT BEFORE CLOSED SESSION

None.

ADJOURN TO CLOSED SESSION

The Open Session to Hear Public Comments Before Closed Session adjourned at 5:08 PM.

CLOSED SESSION – Shimada Room, City Council Chambers

The Special Meeting of the Richmond Rent Board was called to order at 8:28 P.M.

PLEDGE TO THE FLAG

ROLL CALL

Board Members Present: Espinoza, Hite, and Chair Cantor.

Staff Present: Executive Director Nicolas Traylor, Deputy Director Fred Tran, and General Counsel Charles Oshinuga.

Absent: Board Member Dockens.

STATEMENT OF CONFLICT OF INTEREST

None.

**REPORT FROM LEGAL COUNSEL OF FINAL DECISIONS
MADE IN CLOSED SESSION**

General Counsel Charles Oshinuga reported that the final decision, made in closed session after evaluating the Executive Director has

determined to increase or give a 4% merit-based increase per the MOU.

PUBLIC FORUM

None.

REPORTS OF OFFICERS

Executive Director Nicolas Traylor reported the appointment of the fifth Board Member on the agenda of the December 17th City Council Meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:31 P.M.

Cynthia Shaw

Staff Clerk

(SEAL)

Approved:

Rent Board Chair